

PROFESSIONAL HISTORIANS ASSOCIATION (SA) INC.

— incorporating News from the —

PROFESSIONAL HISTORIANS ASSOCIATION (NT) INC.

newsletter

Issue 106 □ March 2013





PROFESSIONAL HISTORIANS ASSOCIATION (SA) INC.

ABN 92 596 068 104

—— incorporating *news* from the ——

PROFESSIONAL HISTORIANS ASSOCIATION (NT) INC.

SOUTH AUSTRALIA	NORTHERN TERRITORY
PO Box 3345, Rundle Mall	PO Box U 517
Adelaide 5000	NT University
MessageBank (08) 8411 0161	Northern Territory 0815

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PHA (SA) membership fees:
Professional Historian \$90; Associate Professional Historian \$65;
Graduate Historian \$55; Historical Researcher \$50; Concession \$50.
Friend (<i>Newsletter</i> subscriber) \$35
The <i>Newsletter</i> is published in March, July and November

The deadline for contributions to the July 2013 issue is mid June 2013

Cover: *At the opening of the Scholz family exhibition at Riverton, members of the Artist Blacksmith Association of SA operating one of the several forges in the vast blacksmith shop (courtesy History SA)*

ISSN 1039-0219

PHA (SA) Executive Committee 2012 - 2013

Yvonne Routledge, President,
Bridget Jolly, Vice President,
Anne Richards, Secretary and Public Officer,
Geoff Speirs, Treasurer,
Lesley Abell, Membership Secretary,
Caroline Adams, Programs and Activities Coordinator
Bridget Jolly, Web Manager,
June Edwards, National Archives Consultative Forum,
Jenny Tilby Stock, Newsletter Editor (ex-officio),
Geoff Speirs, ACPHA delegate,
Caroline Adams, Alternate ACPHA Delegate,
Jenny Tilby Stock, History Council Representative,
Brian Dickey, Accreditation Appeal Panel,
Pauline Payne, Expert Advice Panel,

<routledge@smartchat.net.au>
<brimar@esc.net.au>
<anne.richards@gawler.sa.gov.au>
<geoffems@internode.on.net>
<maillia@optusnet.com.au>
<caro@senet.com.au>
<brimar@esc.net.au>
<ejune32@yahoo.com>
<jenny.stock@adelaide.edu.au>
<geoffems@internode.on.net>
<caro@senet.com.au>
<jenny.stock@adelaide.edu.au>
<brian.dickey@flinders.edu.au>
<pe.payne@bigpond.com>

PHA (NT) Branch Committee 2012 - 2013

Dr Steve Farram, President
Alan Davis, Vice President & ACPHA Representative
Ms Kathy De La Rue, Acting Secretary
Dr Bev Phelts, Treasurer and Public Officer
Dr Wendy Beresford-Maning, Executive member

Articles, reviews, letters and notices are welcome. Please e-mail copy.

Contact

Jenny Tilby Stock (editor)
<jenny.stock@adelaide.edu.au>

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ISSN 1039-0219

PHA (SA) PRESIDENT'S REPORT

March 2013

My report is rather dominated by the questions of new technology. The first area is that of social networking and, specifically, Facebook. Many of us now use Facebook to keep links with families, friends and colleagues interstate and overseas, hopefully resisting any urges to post the most banal details on our lives. The question is whether PHA (SA) should take the step into this new medium. Some PHAs have done so, but it requires someone with knowledge of Facebook, the capacity to set up a page and the commitment to providing content on a regular basis. I am very keen to hear members' views on this topic, and in particular to hear from anyone who could help us in any way with this project.

A new resource, Google Analytics, now available to us from our web master, enables us to assess access to the PHA website. The resource is basically a regular report giving information about the number of visits to the site, duration, origin and subjects. Bridget Jolly has provided me with a recent overview of subjects. They include an interest in the stump-jump plough which, as Bridget suggests, is probably the result of a round of school projects. There has also been an interest in the history of floods and heatwaves, no doubt generated by recent events. The reports are providing a detailed perspective on the use of our website.

Our first committee meeting for 2013 was held in early February, when we were visited by the new President of the History Council, our friend and colleague Susan Marsden. Susan gave us an overview of the activities of the Council, that included consolidation of existing activities, such as arranging events. This year the Council will be involved with celebrating 40 years of the South Australian Film Corporation. In addition, as we move towards an election in March 2014, Susan looks to expand activities that include lobbying and having input into policy development relating to history. She is planning to visit and seek ideas and input from associated groups such as the PHA.

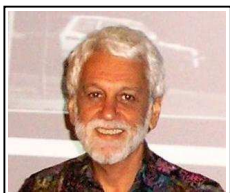
Committee renewal is also a topic of interest, even more so as we move closer to our AGM in July. We urge members to consider joining the committee. The commitment is not onerous, and I am happy to discuss the work of the committee, or any other PHA subject, with anyone who wishes to contact me. My e-mail address is routledge@smartchat.net.au or by phone on 8338 2739.

As a postscript, we are planning a panel discussion with wine and cheese for History Month and will keep you posted as details are finalised.

Yvonne Routledge

PHA (NT) PRESIDENT'S REPORT

March 2013



In January this year, on behalf of the management committee of PHA (NT), I wrote to the Minister for Arts and Museums, the Chief Executive of Arts and Museums and the Director of the Museum and Art Gallery of the Northern Territory to express our concerns about the reported intended closure of the Peter Spillett Library at the Museum in Darwin.

Most members of PHA (NT) have used the library at some time, although (as the Department of Arts and Museums' website correctly points out) the main purpose of the library is to provide 'library services to support the research, display, education and exhibition activities of the Museum and Art Galleries of the Northern Territory'. We have since learned that there is no current plan to close the library, but as there will no longer be a librarian in place, it is unclear how the facility will function.

The fact that there is also no longer a history curator at the museum is another matter for concern. The replies we received from the minister and the chief executive (no reply yet from the director) were not encouraging. Those letters, and press releases put out by the minister, have made vague references to the museum's concentrating on its 'core business', but there has been no clarification of what that might mean. In light of the general decline in support for cultural and heritage matters, PHA (NT) is currently considering further action.

On a more positive note, it appears that the planned relocation of the Northern Territory Archives Service (NTAS) to a shared facility with the National Australian Archives (NAA) is finally set to take place. PHA (NT) was at the forefront in the campaign to prevent the closure of the Darwin NAA office, housed in the only purpose-built archival storage space in Darwin. Building work continues at the NAA office, and the relocation should be completed by mid-year. Expect a further report once the move has taken place.

Finally, I am pleased to report that the PHA (NT) has agreed to once more support the annual history colloquium in Darwin. The 2013 event is pencilled in for Saturday 9 November, and once the venue is finalised, we will put out the official call for papers. However, I take this opportunity to invite PHA (SA) members who might possibly be in Darwin on that weekend to consider presenting a paper; these may be of either 20 or 40 minutes duration, with 10 or 20 minutes, respectively, for questions. For any enquiries, please contact me at steven.farram@cdu.edu.au

Steve Farram



AUSTRALIAN COUNCIL OF PROFESSIONAL HISTORIAN ASSOCIATIONS INC. (ACPHA)

ACPHA's last meeting was on 6 December 2012, by teleconference (Skype). The main items to emerge from the meeting were:

- Position descriptions for the President, Vice-President, Secretary and Treasurer were updated
- It was noted that the main upcoming expense would be for the printing and distribution of *Circa* #3
- It was agreed that three further editions of *Historia* be funded and produced (February, May and August 2013), to be followed by a review. Delegates gave positive feedback, both their own and from their respective state PHAs.
- Renaming ACPHA was discussed. Although some state PHAs had not considered it yet, and WA was opposed, the general consensus was that the trading name should change, but not the registered name, which should remain as is. This would simplify matters from the points of view of taxation and legal matters. The proposed name change will be discussed further at the ACPHA teleconference on 8 March 2013, with the preferred name being *Professional Historians Australia*.
- Future ACPHA conferences – there are plans to hold the next conference in Brisbane in 2014, as part of the AHA conference.
- AGM planning for 2013 – the AGM this year will be held at History House, Macquarie Street, Sydney, from 30 August to 1 September. Workshops will be held in tandem with PHA (NSW) on insurance, and there will be a session on members' work, including that of ACPHA delegates as well as PHA (NSW) members. There will be two dinners, one formal and one informal, for ACPHA delegates, to which members of PHA (NSW) will be invited.
- Earlier discussions about forming a PHA (ACT) had not been enthusiastically supported in Canberra. It was concluded that the initiative for such a proposal had to come from there, so the proposal was put on hold for the time being.
- PHA (Vic) has now produced three issues of *Circa* and is keen for another State to now take it on.

The next ACPHA meeting will be the teleconference on 8 March. Among the recommendations will be a proposal that a new position of Appeals Secretary be created (separate from that of the Accreditation Secretary), and that this appointment be henceforth made at each AGM, as are non-office bearers (Minutes Secretary, PR Officer, Special Projects Officer and Accreditation Secretary). There will also be discussion of a draft memorandum of agreement between historian and client, with the aim of making the model available to all PHA members by late March this year.

Geoff Speirs
ACPHA Delegate



HISTORY COUNCIL OF SA

General meeting – 3 December 2012

Present: Wilf Prest and Carol Fort (co-chairs), Daryl Best, Lauren Gobbett, Hugh Magarey, Annette Mills, Greg Slattery, Jenny Stock, Alexis Tindall, Richard Venus, Jacinta Weiss.

Apologies: Margaret Anderson, Susan Marsden, Alan Mayne, Geoff Bishop, Adrian Rudzinski.

Minutes of the 2012 AGM will be confirmed at next AGM.

Business arising

HCSA archives: an archives' working group to be formed to manage the collection and lodging of our records with the State Library of SA.

Website: recognise need to keep refreshed and linked with other sites.

Annual lecture: hope to hold it in conjunction with the History Conference, with the rural component being held in Mt Gambier.

Vice-President's report: In Susan Marsden's absence, Carol Fort reported on her period acting in the position. Jacinta Weiss's appointment as Membership Secretary is a positive move to get both more members and a deeper involvement in a focussed and purposeful peak body.

Daryl Best also welcomed the chance to improve the History Teachers' relationship with the HC, while Richard Venus reported that Engineers Australia valued proactive publicity such as Wilf Prest's Proclamation Day message published in the *Advertiser*.

Hugh Magarey urged greater HC advocacy for SA history, the museum of Adelaide idea and the National Trust. He will arrange for a more formal approach from the Trust's president.

Carol also reminded members of the need to keep our parliamentary representatives aware of the importance of history and its preservation.

AOB: Alexis invited members to attend any of the Museums Australia monthly breakfasts.

Jenny Stock

HAPPENINGS AT HISTORY SA

About Time History Festival

The 2013 About Time History Festival will be the biggest yet, with registrations of events slightly up from 2012. There are always new events and participants, and many of the established events will also be on again. The Open House Adelaide component of the program has also expanded – look forward to additional interesting buildings to explore around the city.

Community Museum happenings

History SA has provided funding to 24 local museums in the 2012-13 Community Museums Program (CMP) grant round, and the Community History Officers have been working with a number of groups on developing their interpretive projects.

Loxton Historical Village is developing interpretive elements for a selection of the buildings in the complex. Some signage will be included, but in the main the project will use the Village website and QR coding to tell aspects of history through video and audio, along with textual information and images.

The Burra branch of the National Trust is working on a project to introduce some interpretation to the Market Square Museum site. So far, History SA has been assisting with refining messages and stories for the intended exhibition.



*Figure 1 – Section of Loxton Historical Village
(courtesy History SA)*



Figure 2 – Burra's Market Square Museum (courtesy History SA)

Community Museum in focus

Scholz Park Museum at Riverton has just launched in the cottage a new permanent exhibition, 'Scholz Family: their stories revealed'. Substantially funded with a CMP grant, the exhibition tells stories of members of the Scholz Family in professionally-developed interpretive panels. The research and writing component for the exhibition was done by Geoff Speirs.

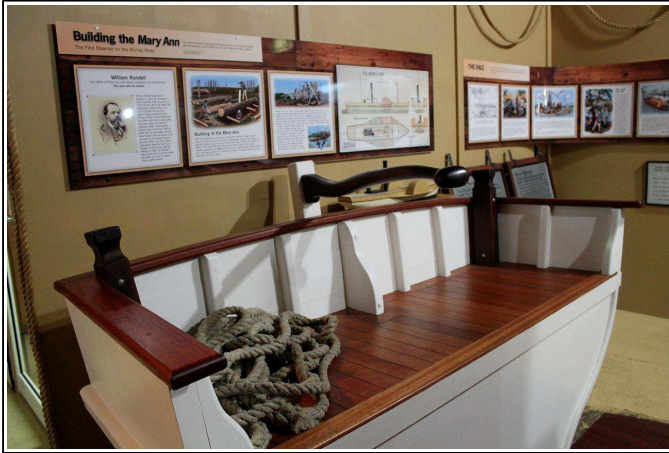


Figure 3 – The Mannum Dock Museum, visited by Community History Officers for a project meeting about their next exhibition 'Women and the River' (courtesy History SA)

The Museum consists of the Scholz Family cottage, an enormous blacksmith shop and a separate wheelwright shop, where generations of the Scholz Family lived and worked for almost a century. Packed full of wheelwright and blacksmithing items, the Museum is a treasure trove of local industry and family history.



Figure 4 – Exhibition designer Peter Templeton, Scholz Park Museum President John Glistak, and historian Geoff Speirs at the opening of 'Scholz Family: their stories revealed' on 24 February (courtesy History SA)

NAA ADELAIDE CONSULTATIVE FORUM

Meeting 11 December 2012

(Prepared from Minutes provided by Nick Gleghorn, as June Edwards was in NSW at the time.)

Greg Cope the Acting Director, Northern Territory and South Australia, introduced Nick Gleghorn as the new Manager, South Australian Office. Previously Recordkeeping Manager at Screen Australia, Nick began work at the NAA on 2 October. Also welcomed were David Swift, Director National Archives of Australia Brisbane Office, and Elspeth Grant (History Teachers Association of SA) at her first Forum meeting.

SA activities

Saturday openings?

Despite consideration, there are no plans to open the NAA Adelaide office on Saturdays, due to lack of resources; although State Records (SRSA) does open one Sunday a month at Gepps Cross, the Leigh Street building is never open on weekends.

Adelaide co-location review

Jack Cross has asked that a copy of the final report on the review of the Adelaide Office co-location be forwarded to the Consultative Forum. However, as this is considered an internal document, Greg will need permission before releasing it to the Consultative Forum.

Tuesday opening

Since 2 October, the NAA Adelaide reading room has been open on Tuesdays, with results consistent with use on the other days. Researchers are pleased that opening hours for the Leigh Street reading room are now the same as for the SRSA.

Office statistics

Nick Gleghorn circulated a handout of statistics for the office for the last 3 months and will continue the practice as happens in other NAA offices. November was a busy month for reading-room use and number of records viewed. We are on track to meet our digitisation and description targets for the year. These stats are publicly available.

Events/training

Relationships Australia SA visited Leigh Street during November for a tour and induction on searching the NAA and SRSA collections. Relationships Australia SA provides support services for the 'Find and Connect' program dedicated to forgotten Australians and child migrants.

NAA and SRSA took part in a training session on each other's systems, procedures and collections on 10 December. The aim was to provide staff with an understanding and awareness of the other organisation's processes so that we can provide a better service to our clients.

'Shake Your Family Tree', the NAA's annual family history day, will be on Tuesday 16 April 2013 with the theme of Immigration. The seminars lined up so far are about passenger records (to be delivered jointly by NAA and SRSA), the ARC project on migrant hostels (Dr Karen Agutter, University of Adelaide) and family history/immigration resources at the State Library. Further information and publicity to follow.

A seminar, 'All Ashore: passenger and crew records at the NAA', is planned for 4 February 2013.

The ground floor of the South Australian Archives Centre Adelaide office will house 'Grand Visions', the travelling exhibition on the the centenary of Canberra. It will be opened on 6 June 2013 by Robyn Archer and run for 6 weeks. NAA have discussed with SRSA greater use of this exhibition space.

Description projects

Nick is currently reviewing Adelaide description and digitisation projects scheduled for 2013. SA started work in November describing series D400 immigration case files. Consignment lists for this series that exist in electronic form are being loaded into RecordSearch using the Electronic Load Module (ELM).

National activities (Greg Cope)

National storage facility

The Public Works Committee (PWC) report into the National Archives Preservation Facility (NAPF) and Mitchell refurbishment was tabled in Federal Parliament on 26 November.

The Government has approved the funding model that the Archives presented to the PWC. Whilst the PWC found that there is a vital need for additional storage space for the Archives, it does not believe that the model presented provides the best value for money for the Commonwealth and has recommended that the Government provide up-front capital funding for the fit-out component of the project.

The Archives is currently reviewing the PWC report to determine the next steps in light of the PWC report and its recommendation.

In Sydney the Chester Hill Repository 1 upgrade, not affected by the PWC report, is progressing as planned. The external Project Manager/Contract Administrator procurement process is underway, with the successful organisation expected to be engaged in January 2013. The project remains on track to be completed and operational in 2015.

Digital transition policy

In accordance with the digital transition policy announced in 2011, records that are created digitally after 2015 will be accepted for transfer to the National Archives in digital formats only. June Edwards has requested clarification of this policy for members, as there was some concern that no paper records will be accepted after this point. David Swift explained that this was part of a wider policy initiative to move Commonwealth agencies to electronic-only recordkeeping environments, the target being set to provide an incentive to progress this policy. Responding to queries, he stated that there would always be exceptions, where the paper record is *the* record, but that it is not the case that the backlog of records that exist in paper form would have to be digitised.

International Council of Archives Congress review

David Swift provided a review of the successful ICA Congress held in Brisbane, 20-24 August last year, and provided the following figures:

- Around a thousand delegates, with over 60% from overseas
- 11 interpreters for 6 languages and 50 to 1000 translation headsets in use at any one time
- 23 workshops over 2 days in 4 different locations
- 10 plenary sessions and 148 concurrent sessions, with 249 speakers
- 58 trade booths and over \$400,000 raised in sponsorship and exhibitor sales

Among highlights:

- Minister Simon Crean's pre-recorded message and the Chair of the Advisory Council, John Bannon, delivery of an energetic and enthusiastic address to officially open the Congress.
- Stella Rimington's presentation on secrecy and accountability, Judge Baltasar Garzon on human rights and recordkeeping and David Ferriero on social media and Archives.

- The Bangarra Dancers' performance of a beautiful piece and the Birralelee Children's Choir's singing of a selection of iconic songs.

It was a very successful Congress in terms of media and social media coverage, helping to raise the profile of the National Archives and the significance of hosting the Congress in Australia. History was made as archivists present took to the twittersphere, using the ICA hashtag (#ICA_2012). Within the first few hours of the Congress, hundreds of tweets were broadcast through Twitter, and within a day, the International Congress on Archives was 'trending'. There were more than 30 print, radio and TV interviews, as well as press conferences.

Proposed disposal freeze

The NAA is proposing to issue a disposal freeze to protect records that may be relevant to the Royal Commission into Institutional Responses to Child Sexual Abuse announced by the Prime Minister in November. Agencies will be formally advised of the disposal freeze as soon as possible after the terms of reference of the Royal Commission are confirmed.

Exhibitions

'On Their Own – Britain's child migrants' opened on 24 November in Canberra. This travelling exhibition is a collaboration between the Australian National Maritime Museum and National Museums Liverpool; it had already been to Adelaide.

Darwin office

Applications for the position of Director for the Darwin office closed on 10 December. The Director position will be responsible for the management of both the NAA and Northern Territory Archives and staff (3 NAA and 8 NTAS staff), although it is a NAA position (Ms Phyllis Williams was appointed to this post in February 2013 – Ed.). There will be changes to the building at Milner, and the NAA will become a tenant of the NTAS. A new repository is being built (Northern Repository) which will also be used by the Museums and Art Galleries of the Northern Territory. The NT Archives are scheduled to move into the building by July 2013.

Retirement

Barbara Berce (former Director of Adelaide Office) has announced her retirement.

Demonstration of the archHIVE (David Swift)

At the previous meeting of the Consultative Forum David Swift spoke about the project to make consignments lists available online for members of the public to search and transcribe. The main reason for doing this is because only 25% of the collection is listed and therefore searchable at item level. Over 30 million records are effectively invisible and, at current rates, it would take some 200 years to describe them all. Based on the Brisbane trial using 1 FTE digitising consignments, it would take only around 9 years to describe the collection, hence executive support for the trial.

The archHIVE website went live in October and David provided a demonstration of how it works and an update on progress so far. A handout was provided to members – see below.

Access and transcription patterns are interesting and not necessarily what NAA had expected (for example, an unanticipated demand for architectural drawings and construction/works records). The public is deciding what it is going to look at, in effect driving what gets added to RecordSearch.

We experimented with different resolutions and found that 200 dpi was more effective than a higher resolution that tended to interfere with the OCR results. If users are registered and logged on, they can request items directly from archHIVE. In the process these items will get added to RecordSearch.

Searching takes place both on the digitised OCR images and the transcription; hence, many lists can be searched prior to any transcription taking place.

Consignment lists selected for this project had to pass a variety of criteria first, one of which related to the reliability of the information within the list. Staff tend to know from experience whether lists are reliable.

The next stage of the project is to refine some of processes – develop better load systems and a process to load items into RecordSearch once transcribed. For those well-transcribed consignment documents we hope to bypass HIVE altogether, and load into RecordSearch using Electronic Load Module (ELM). Already, electronic consignment lists for immigration case files are being loaded into RecordSearch using ELM.

Lee Amoroso applauded all this, but cautioned that researchers may come to expect digital access to consignment lists in other archives. The quicker the project is extended to include Adelaide records the better. David Swift agreed, but wishes to finish Brisbane first to allow for modifications to enhance speed and efficiency before work starts in other offices. Completing all the Brisbane records provides us with a good sample of the variations and possible issues that we might encounter.

Jack Cross asked for an estimate of resources required for the Adelaide records held in Sydney to be loaded onto the archIVE. David said that he had somebody in Brisbane working on this 4 hours a week and estimated that they had spent 60 hours digitising and 120 hours loading the images. The Adelaide exercise might be quicker.

The Forum requested that it be noted that it strongly supports this project but that they recommend it moves as soon as possible to include Adelaide records (particularly those held in Sydney), something that is long overdue. The provision of access to digitised and searchable consignments lists is particularly vital, and as part of this the establishment of a link from RecordSearch to the lists is requested.

Greg thanked David Swift for flying in from Brisbane especially to provide this presentation to the Forum. David hoped that members would access the website and explore its use for themselves. The website address is <http://transcribe.naa.gov.au/>

Forum member events and news:

Mandy Paul – History SA

‘About Time: SA History Month’ has been launched. Invitations will also be sent out to take part in an Open House day or days during History Month, dates still to be advised. Nick Cleghorn assured us that NAA is aware of this event and plans to deliver two events during May.

Ian Sutherland – Australian Society of Archivists, SA Branch

Photographs requiring cold storage (that Adelaide does not have), which had previously been identified for relocation to Sydney, must be fully described prior to relocation. Nick confirmed that these items had been identified and that work will begin on describing them (and in some cases digitising) early in 2013.

Jack Cross – Friends of the SA Archives

Jack has been invited to talk to members of SA parliament about his book *Great Central State*. He is currently writing the history of the WEA to be published to coincide with its centenary next year. The book will be launched at Bonython Hall.

(On Australia Day Jack Cross was awarded an OAM for services to education and history.)

Elsbeth Grant – History Teachers' Association

Elsbeth thanked NAA for its participation in the 2012 National History Challenge Awards in November. The theme for the 2013 challenge will be 'Legends, Facts and History'.

Meeting dates

Monday 29 April 2013; Monday 5 August 2013; Monday 9 December 2013

National Archives consignment list project

ArchIVE - www.transcribe.com.au

Images from the ArchIVE Website

The screenshot shows the ArchIVE website homepage. At the top, there is a navigation bar with the ArchIVE logo, the Australian Government logo, and the National Archives of Australia logo. Below the navigation bar, there is a main content area with several sections. On the left, there is a section titled "Help us make records more searchable!" with a sub-header "You can register or just select a record and start typing!". Below this, there is a list of benefits for registering, including "Badges – beginner, enthusiast, expert and more", "Copies of Archives' publications and posters", and "Copies of your choice of an Archives' file". There are also buttons for "Register" and "Sign in". Below this, there is a section titled "Get started with featured records" with a sub-header "We're starting small with easy transcription of typed lists of records. But we're looking at exciting future projects including transcribing handwritten material. To get started you can browse, search or select a record below:". Below this, there are two featured records. The first is titled "Difficulty: Hard" and "Status: Not started", with a sub-header "Boards of Reference Files – BP495.1" and a page number "Page 47 of 93". The second is titled "Difficulty: Easy" and "Status: Not started", with a sub-header "Department of Aboriginal Affairs, State Office, Queensland Correspondence files, annual single number series – 1730.14" and a page number "Page 8 of 22". On the right, there is a section titled "Current progress" with a sub-header "755 of 1919 records have been transcribed." and a progress bar. Below this, there is a section titled "Top community members" with a sub-header "See the full Leaderboard" and a list of members with their scores. Below this, there is a section titled "Recent activity" with a list of recent uploads and their dates. At the bottom, there is a footer with links to "Leaderboard", "Terms and conditions", "Privacy", "Copyright", "Accessibility", and "Disclaimer", and a "Back to top" link.

archIVE lets environment

Australian Government NATIONAL ARCHIVES OF AUSTRALIA Your story, our history

THE ARCHIVE

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Help us make records more searchable!

We need your help to transcribe records in our collection to make them more findable. The sheer volume means we can't list all our records online. Join the HIVE community and help make our national records easier to find for everyone.

You can register or just select a record and start typing!

If you are a registered user, the more you transcribe, the more points you gain. You can use your points to earn:

- Badges – beginner, enthusiast, expert and more
- Copies of Archives' publications and posters
- Copies of your choice of an Archives' file

Register Sign in

Get started with featured records

We're starting small with easy transcription of typed lists of records. But we're looking at exciting future projects including transcribing handwritten material. To get started you can browse, search or select a record below.

Difficulty: Hard

Status: Not started

Boards of Reference Files – BP495.1

Page 47 of 93

Difficulty: Easy

Status: Not started

Department of Aboriginal Affairs, State Office, Queensland Correspondence files, annual single number series – 1730.14

Page 8 of 22

Current progress

755 of 1919 records have been transcribed.

Top community members

See the full Leaderboard

1. dslajo – 170189
2. fax13 – 161297
3. Max130 – 69190
4. guld – 57176
5. plugaz2 – 54539

Recent activity

Boards of Reference Files
10/12/2012 4:05:03 PM
Boards of Reference Files
10/12/2012 3:58:33 PM
Boards of Reference Files
10/12/2012 3:48:35 PM
Specifications of Inventions for Letters Patent
10/12/2012 3:41:04 PM
Specifications of Inventions for Letters Patent
10/12/2012 3:40:33 PM

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Search

RAAF No 9 Squadron, Amberley Correspondence files, two number series with alphabetical suffix – J1250 page 9 of 17

Headquarters 382 Combat Support Squadron, RAAF Base, Amberley Queensland

11 Jun 1982 – 16 Feb 1983

File No	Pt	YAS	TITLE	Disposal class	Go No
58/12/A.R	1	73-77	EDUCATION TUTORIALS-SEW CHILD	3.3	
59/13/A.R	1	73	PUBLIC EXAMINATIONS	3.3	
59/14/A.R	1	76	EDUCATION OF HANDICAPPED CHILD	3.3	
60/1/A.R	1	72-75	VISUAL TRAINING	3.6	
61/1/A.R	1	70	ADG EDUCATION RESULTS	3.6	
62/1/A.R	1	74	INSTRUCTION TECHNIQUE PAPER	3.6	

+ - reset

Transcribe
Not started

Comment
Auto save: Disabled

Version

Title

Record

Optical character recognition
OCR has been applied to this digitised record as a starting point. Feel free to use it, move it around or delete it.

Save as In-progress
Save as complete

Copyright National Archives of Australia 2012

Back to top

-(15)-

Tutor Price Essay Service

01 Jan 1975 - 05 Mar 1990

Box number	Item number or control symbol	Item title/description and date range	Disposal schedule and class
47 ✓ cont	81/42	Jim's Automobile Repair Shop SWP	729/5.1
48 ✓	81/48	Kiah Hostel	729/5.1
✓	81/59	Glen Jacobs' Signs SWP	"
✓	81/61	SWP G.J.Corbett Builder	"
✓	81/74	SWP McLaren's Tyre Service Cunnamulla	"
✓	81/76	G-I-A Special environmental Health Prog	729/4

[illegible]

Request item

Send a request for an item to be examined

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Box number	Item number or control symbol	Item title/description and date range	Disposal schedule and class
38 / cont.	80/206	Veal & Nicoll	729/5.1
	80/206 Pts 1 & 2	AAI Child Welfare Research Projects	729/5.3
	80/206	Regional Office Internal Research Program	14/13.3.2
	80/309	Urundangle - Abors Move from N.T. (Lake Nash)	729/5.3
	80/320	Aboriginal Land Rights	"
	80/322 Pt 1	AKTSI Legal Service Qld - Submission for Funds 1981/82	"
39 /	80/322 Pt 2	AKTSI Legal Service Qld - Submission for Funds 1981/82	729/5.3

Send

NEW DIRECTOR FOR THE NORTHERN TERRITORY ARCHIVES SERVICE AND THE DARWIN OFFICE OF THE NATIONAL ARCHIVES AUSTRALIA



Following a nation-wide recruitment process, Ms Phyllis Williams PSM has been appointed to the position of Director Northern Territory Archives Service (NTAS) and the National Archives Australia (NAA). The Director will be responsible for leadership and management of both the NTAS and NAA Darwin office.

Phyllis was previously a state director of the National Archives from 2002 to 2012, and during this time managed the Darwin, Adelaide and Sydney offices respectively for different periods.

In Adelaide she was responsible for the successful implementation of co-location arrangements between the National Archives and State Records South Australia with a shared reading room for public access and records repository.

In Darwin from 2010 to March 2012 she set the wheels in motion for the office co-location with the Northern Territory Archives Service. Prior to working in archives, Phyllis worked in the Darwin City Council Public Libraries from 1983 to 1995.

Reprinted from *Message from the CE, Department of Arts and Museums, Darwin*, No.6, February 2013

Alan Davies, PHA (NT) and Department of Arts and Museums, Darwin, adds:

Following an early career in Libraries, Phyllis was part of a 1993 consultative panel that provided knowledge and advice leading to the development of the Aboriginal and Torres Strait Islander Protocols for Libraries, Archives and Information Services. Also in 1993 the National Archives organised a seminar in Darwin to assist Indigenous researchers, leading to an agreement that Indigenous people would be involved in the access process and decision making. Phyllis was contracted by the National Archives to assist in this process, and between 1995 and 1997 helped co-ordinate the negotiations between the National Archives and the Northern Territory Indigenous community that led to a memorandum of understanding covering access matters to

indigenous archival material. Phyllis was then appointed to the permanent staff of the National Archives, and became Acting Director of the Darwin Office in 2000-2001 and was appointed Director in 2003. Phyllis was also Acting Director of the National Archives Sydney Office in 2009, prior to a return to the Northern Territory as Director of both the Darwin and Adelaide offices.

During this time Phyllis contributed significantly to a number of projects, including: the return to Darwin of the records of testimonies (evidence) given by Indigenous people to the Bringing them Home Inquiry; the Bringing Them Home' Name Index project; the Tracking Family Guide to all Northern Territory holdings of Indigenous family search records; and the Kakadu records Memorandum of Understanding. She was appointed an Australian Public Service Indigenous Ambassador in 2007.

In 2011 Phyllis was the recipient of a Public Service Medal (PSM) for having demonstrated outstanding leadership and commitment to excellence in driving significant improvements in the organisation's ability to communicate with, and provide services to, Aboriginal and Torres Strait Islander Australians in the NT. After a brief retirement in 2012, Phyllis was appointed to the newly created joint position of Director of NTAS and NAA on 21 January 2013. Phyllis' first priority will be the overseeing of the redevelopment of the joint facility at Millner.

RECENT ACQUISITIONS AT THE STATE LIBRARY ARCHIVES

Archival groups

PRG 1559

Papers of Hermann Adolph Heinrich, a teacher at the Lutheran Mission at Hermannsburg (Ntaria) from 1917-1932. Records include diaries of Herman Heinrich, with transcripts created by his daughter, Ilona Oppenheim; letter books and correspondence, some in German, regarding Mission activities and two court cases; a collection of over a thousand photographs, most relating to the Hermannsburg Mission and people and places in Central Australia, together with some family photographs and negatives; lantern slides of Hermannsburg Mission and

the people of the Mission, including Aboriginal people; visitors' book for the Heinrich family home at Hermannsburg Mission and later in Gawler; newspaper cuttings and cuttings-book relating to two libel cases brought by Hermann Heinrich against Werner Petering (1936) and Stolz and others (1937-1939); greenhide camel leg-rope relevant to one of the Court cases; lantern projector and lantern-slide boxes; large blueprint map of Hermannsburg and vicinity drawn by Hermann Heinrich; financial accounts and other papers, some relating to the Mission and some to Hermann Heinrich's life in Gawler from 1932.

During his time at Hermannsburg Mission, Heinrich recorded significant Aboriginal customs and collected artefacts for the SA Museum and other individuals and institutions worldwide. He took many photographs, largely to publicise the work of the Mission. He worked initially under Pastor Carl Strehlow, but following Strehlow's death, he had sole charge of the mission for several years until the arrival of Pastor Albrecht.

NOTE: THIS GROUP IS RESTRICTED UNTIL 2017

PRG 1561

Three boxes of photographic slides and some loose prints; S.E. Pritchard's Jewish research slides; architectural thesis and drawings, a large box of photographic albums; a bundle of black & white photos and two soldier's pay-books belonging to Halcyon Thoreau Pritchard (dated 1941-45); one register-size book containing botanic specimen belonging to Edgar Willie Pritchard.

PRG 1562

Records of the Stratman, Harrison and Adcock families comprising biographical notes, family trees, papers re the Charles Stratman case, notes and photographs from an overseas trip, slides of places around South Australia and a family reunion program.

PRG 1563

Records of Nancy Flannery, including sound recordings made as part of Nancy's research for her book *This Everlasting Silence: the love letters of Paquita Delprat and Douglas Mawson, 1911-1914*.

PRG 1564

Records from the estate of Dr C. John E. Kempster, comprising records relating to his involvement in two 'work camps' held at the Coober Pedy Aboriginal Reserve, and sponsored by the South Australian Christian Youth Council in 1961 and 1962. The records include correspondence relating to the organisation of the camps, pamphlets, newspaper cuttings from the 'Inter-Church News' on the camps, promotional

material, applications for attending, and a published report on the 1961 camp, together with black & white photographs of houses being constructed at the Coober Pedy Reserve, and Kempster family photographs.

SRG 857

Records of the Investigator Science and Technology Centre, from the development stages in the mid-1980s until its closure in 2006. (Audio cassettes and video cassettes).

D 8671(Misc)

Illuminated citation presented to Thomas Magor, former publican of the Royal Exchange Hotel at Port Pirie, on his departure for Adelaide in 1894. Includes a number of water-colour scenes of Port Pirie.

D8672(Misc)

Michelle Hill interviews Silver Moon about rural lesbian feminism on 17th November 1994 at Goodwood.

Silver became a separatist before she became a lesbian in the late 1970s when it became a part of women's thinking in Adelaide that women living together was a good thing. Silver lived, worked and played with women from 1978 onwards, coming out as a lesbian around 1980. She defines separatism as any group choosing to separate itself from others, conceding that this can cause problems with people in power. She has been politically active in women's, environmental and peace groups since the age of twelve and has found women-only groups work best, and within that lesbian-only groups worked best.

Her first political work was against the Vietnam War and she found that the International Women's League for Peace and Freedom and the Save Our Sons groups, which were mainly women, achieved more because they were less internally competitive and were politically skilled. Her most positive experience was at Greenham Common living with women only, many of whom were also lesbians. She learned things that she used back in Adelaide when she lived in Lesbian Land with three other women in the 1990s. Definitions about separatism have changed since the 1970s and it is now not unusual for women to live together.

D 8673(Misc)

The interdenominational 'record of services' maintained at the Queen Elizabeth Hospital Chapel, from 6 September 1959 to 17 June 1979. It records the date, time, person officiating at the services and their denomination, and the number of people present at the service. The

demoninations appearing most frequently are 'combined' (later 'united'), Anglican and Catholic.

D 8674(Misc)

Film taken at a rodeo in Berri in the Riverland which was organised by Lachy Page. This film was used in the Adelaide Festival Reel Life Project.

In May 2009 the Adelaide Festival put out a call for Super 8 home-movie footage for 'Reel Life: the home movie project'. South Australians submitted over 800 reels of Super 8 film, amounting to nearly 100 hours of film of precious moments and treasured memories. Film artists Naomi Bishops and Richard Raber then watched and selected segments of footage to be re-edited into a series of powerful short films capturing the special nostalgic glow of Super 8. The final film was screened at a specially designed outdoor installation every day during the 2010 Adelaide Festival, from Friday 26 February to Sunday 14 March 2010. The time-range was not specified, and is from the 1950s onwards.

D 8675(Misc)

Gerald A. Savill's *Advertiser* funeral notice index

An index produced annually since 1971 (excluding 1991-1996) by Gerry Savill to funeral notices in the *Advertiser*. A hardcopy version is also available in the State Library's family history collection.

BRG 379

Business records of the shoe-retailing business, A.W. Barlow Shoe Stores, comprising articles of association, minutes of meetings, financial records, order books, photographs and a scrapbook of newspaper advertisements. Judd's Shoe Store is also featured in the photographs.

Mary Ryan

The J.D. Somerville Oral History Collection

The most significant milestone of the past few months has been passing the 1000 mark for separately-catalogued projects/interviews in the J.D. Somerville Collection. To explain – when interviews are deposited with the State Library they are assigned an OH (Oral History) number. If it is a one-off interview, the number will be, for example, OH 1020. If the interview is part of a group, or a project, it will be assigned a sub-number, eg OH 1022/3 (for the third interview in a project numbered 1022). Thus, while we may (at time of writing) have 1016 separate catalogue entries in the J.D. Somerville Collection, the large size of some projects means that this actually represents some 6,725 separate interviewees. All in all, a significant feat, I think you will agree.

New Interviews/Projects

OH 1013 – Craftsouth Traditional Craft Skills Partnerships Oral History Project – Kirsty Darlaston

Kirsty attended November's introductory workshop and received an OHAA-SA grant to undertake a series of interviews for Craftsouth. The Traditional Craft Skills Partnerships project focuses on culturally-embedded craft practices that migrants, in particular refugees, have brought with them to South Australia, along with the practices of craft practitioners within the host community. The interviews focus on the practitioner's history of craft-making and the processes that they undertake, as well as the often intergenerational and communal handing-down of skills. The practitioners also discuss the process of exchange undertaken within their creative partnerships with South Australian craft practitioners and how this has assisted their settlement process in South Australia. People interviewed for the project include:

- Masuma Akther, Bangladeshi quilt embroiderer
- Simone Tippet, photographer and printmaker
- Shima Gholami, Iranian wood-inlay artist
- Lisa Furno, jeweller
- Kay Lawrence, textile artist
- Lady Narvaez Penaloza, Colombian bark-string artist
- Jelina Haines, textile artist
- Adrian Potter, furniture maker/designer
- Milete-Tsega Ogbalidet, Eritrean basket weaver

OH 1006 – Stories from the Zoo – Allison Murchie

In 2006, Catherine Murphy undertook a nearly thirteen-hour project of interviews with Royal Zoological Society of South Australia Inc volunteers. A long-term volunteer herself, Allison Murchie is complementing Catherine's work with a separate project involving staff and former staff, as well as volunteers, of the Zoo. Since October 2012, ten individual have been interviewed and, as is often the case, these participants have suggested further names for Allison to contact and record. To date, interviewees have included:

- John Ryan, Zoo guide
- John Manfield, former Keeper
- Carolyn Hoare, Education Officer
- Ed McAlister, former Chief Executive Officer
- Trevor Klein, Zoo guide
- Ruth Hall, Education Manager
- Emma Yengi, Assistant Curator of Primates
- John Gardiner, Education Officer
- Mark Craig, former Director
- Kate (Barclay) Fielder, Bird Keeper

Additional one-off interviews added to the Somerville Collection include:

OH 1010 – Patricia Ganguly – Susan Mann

Patricia Ganguly was born in Lucknow, India, during the time of the British Raj, one of twelve children. All the children were educated at La Martinere School and all attained professional positions. Patricia trained as a nurse and met her husband Rash, a doctor, in Agra. He was Hindi and she was Christian, and neither family attended their wedding. They moved to the tuberculosis sanatorium in the Himalayas, where Rash specialised in chest medicine and their two sons, Barry and Donald, were born. In 1967, sponsored by Patricia's brother and sister, they migrated to Adelaide to give their sons a better education. Rash worked for the Adelaide Chest Clinic, RAH. Despite the whole family being bilingual, Patricia's challenge was language: she spoke 'very correct' English and could not understand the colloquialisms or be understood in turn, very embarrassing.

They moved to Canberra in 1974 where Rash took up the position of Medical Officer for Australian Embassies. During this tenure, they lived and worked in Athens, Buenos Aires and Belgrade. Patricia is a natural linguist and learned the language at each posting – this helping her integrate in each society. During this time, they experienced a major earthquake in Greece, the Falklands War in South America, and the effects in Yugoslavia of the Chernobyl nuclear disaster. They returned to Adelaide in 1988 to be closer to their family – both sons had settled in Adelaide and they then had three grandchildren.

OH 1011 – George Telfer – Madeleine Regan

George Telfer was born in 1918 and spent his early years on Melbourne Street, North Adelaide, before the family moved to Colonel Light Gardens. His mother died when he was young and, despite winning a scholarship to continue studying, he had to leave school at 14 to get work. After a brief stint as office boy for an electrical-fitting business, he began working with the Savings Bank of South Australia, where he remained until retirement. In the course of the four-hour interview, Mr Telfer reflects on his private life, society, and the Colonel Light Gardens area from the 1930s, along with the role of the Savings Bank and the variety of positions he held at various branches during his career.

OH 1015 – Philip Jones – Susan Marsden

Dr Philip Jones, of the South Australian Museum, is interviewed for the National Library of Australia's 'Eminent Australians' program. Topics covered include: his Adelaide childhood and the formative influence of his family (including his mother, historian Helen Jones), friends, travel and education (Law/Arts, University of Adelaide) on his subsequent

professional life; starting at the South Australian Museum as a volunteer (1981), Research Officer (1982-94), Curator (1994-95), Head of the new Division of Anthropology (1994-95), Principal Curator of the Aboriginal Cultures Gallery (1995-98), and Senior Curator (2000-). Covered also are other professional activities with the National Museum of Australia, the National Cultural Heritage Committee, and as a Churchill Fellow (2001); Philip discusses his activities at the SA Museum, historiography, changes in approach and in relations with Aboriginal communities, colleagues, controversies (including those on the Strehlow collection and the Hindmarsh Island bridge); his work on exhibitions and publications, including *Ochre and Rust* (2007), which was awarded the Prime Minister's Literary Award for Non-Fiction, and which draws on and expands many of the themes of his historical career.

Tonia Eldridge

2013 COMMUNITY HERITAGE GRANTS NOW OPEN

The National Library of Australia is calling for applications for the 2013 Community Heritage Grants. The grants of up to \$15,000 are available to community groups around the country to help preserve and manage locally-held, nationally-significant cultural heritage, collections of documents and objects for future generations. Projects supported include significance assessments, preservation needs assessments, conservation activities and collection management. Since 1994, a combined total of around \$4.5 million in funding has been provided to 966 projects.

The 2013 Community Heritage Grants Program is funded by the Australian Government through the National Library of Australia; the Department of Regional Australia, Local Government, Arts and Sport through the Office for the Arts; the National Archives of Australia; the National Film and Sound Archive; and the National Museum of Australia.

Applications, which should be submitted on-line at www.nla.gov.au/chg, close on Wednesday, 1 May 2013 at 5:00 pm (AEST). More information and guidelines are available at the site.

MEMBER PROFILE

Judith Jeffery – an eclectic historian

My education began at the small Upper Wakefield school, in the lower mid-north of South Australia, with no more than six to ten pupils at any time over my seven primary school years. Boarding school in Adelaide (Methodist Ladies' College) subsequently proved rather a shock. I left school initially at the age of fifteen, to work for three years with my parents on their farm, west of Rhynie and not far from Balaklava.

While working at Waite Institute as a secretary, I went to night school to complete a fourth year of secondary education, and eventually did a matriculation year in the late 1970s. I enrolled at Flinders University, first in Biological Sciences, then switching to History and Politics. After gaining my Honours Degree, and while working on my doctorate, I tutored in Politics. In 1995 I completed my PhD in American Studies.

To collect material for my PhD I spent six months in the US and Greece in 1988. While in the US I divided my time between the National Archives in Washington DC, the Eisenhower Library in Abilene, Kansas, and the Truman Library in Independence, Missouri. My most valuable contact in Greece was a member of the academic staff at the University of Thessaloniki. In Athens I interviewed a number of academics and ex-politicians, most of whom generously allowed me to use my tape recorder.

After my varied experiences as a researcher in the US archives, in 1989 I was fortunate enough to find work in the South Australian public service, as an archivist with State Records. I was finally working with South Australian history.

When I left State Records in 2001, I began to delve into the Lands Department series pertaining to the state's sandalwood industry of the 1920s and 1930s. I became fascinated with sandalwood, not least because of my love of bush camping. During various road trips to Western Australia and up that state's north coast (thanks to my sons who live there or who own suitable vehicles), we found and photographed wild stands of Western Australian sandalwood. And thanks to my colleague Bernie O'Neil, at Minnipa Agricultural Research Station I met Bob Holloway and Sam Doudle, who are familiar with South Australian sandalwood. Sue and John Grund of Kimba, SA, have shown me their sandalwood plantation. My project has so far produced an article published on the PHA's website; I will eventually take it further.

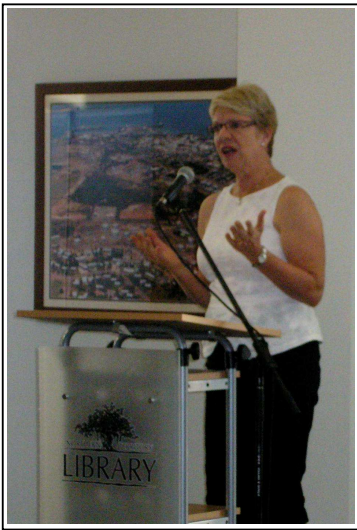
In 2009 I helped produce the Mallala Football Club's Centenary History.

I am at present engrossed with transcribing my mother's diaries of her years on our farm. Needless to say, I am finding this fascinating.

NEWS FROM PHA (NT)

The launch of *Speak for Yourself*

Speak for Yourself: eight Chief Ministers reflect on Northern Territory self-government, by Professor Clare Martin and PHA (NT) member, Dr Mickey Dewar, was launched by Chief Minister Terry Mills at Parliament House on 31 October. The launch was attended by around 200 people and the 'who's who' of Darwin. Past Chief Ministers Paul Henderson, Steve Hatton and Denis Burke were among the prominent guests. The book was highly sought after, and the queue for the authors' autographs seemed endless.



*Figure 5 – Past Chief Minister, Professor Clare Martin and Dr Mickey Dewar at the launch of the book *Speak For Yourself* (courtesy Bev Phelts)*



Figure 6 – From left: Paul Henderson, Terry Mills, Steve Hatton & Denis Burke at the launch of Speak For Yourself (courtesy Bev Phelts)



Figure 7 – PHA (NT) members, Alan Powell, Kathy De la Rue with Wendy James in the book-signing queue (courtesy Bev Phelts)

History Colloquium, Saturday 10 November, at the MAGNT theatrette

Historians from the Professional Historians Association, Charles Darwin University and the Australian National University covered a range of topics from sheep-farming in NSW and Australian peacekeepers to the work of Reverend John Flynn (see program included on p. 49 in the November 2012 *Newsletter*). About 80 people attended the lively talks throughout the day.



Figure 8 – At lunch during the History Colloquium; from left: Pat Davis, PHA (NT) member, Alan Davis, Museum Curator, Michelle Smith, PHA (NT) members Mickey Dewar & Sam Wells, Alan Powell & PHA (NSW) member, David Carment (courtesy Bev Phelts)



Figure 9 – PHA (NT) members, Steve Farram, Alan Davis & Wendy Beresford-Maning (courtesy Bev Phelts)



PRESS RELEASE **25.01.2013**

Australasia through a lens

The National Archives (UK) puts historic photographic collection on-line

Thousands of early photographs of Australia have been released online by The National Archives (UK) in London ahead of this year's Australia Day (26/01/2013) celebrations.

The collection contains almost 2,000 images of Australian towns, buildings, landmarks and people dating back to the middle of the 19th century and includes rarely-seen panoramas of Sydney harbour as it looked in 1870.

By uploading the pictures to the photo-sharing website *Flickr*, The National Archives is hoping that visitors will tag and contribute comments and suggestions to help improve the descriptions.

Steven Cable, photographic records specialist at The National Archives, said:

The confidence and civic pride of the Victorian era shine through in the municipal views, architectural studies and exhibitions captured by the many photographic studios operating in Australia at the end of the 19th century. Though the environs may have changed, many buildings remain instantly recognisable today, a testimony to the spirit of the age.

The images have been digitised as part of The National Archives' *World through a lens* project which has seen thousands of photographs from the British Colonial Office collection released on-line since 2011.

Australasia through a lens also includes more than a thousand photographs and drawings of New Zealand, Papua New Guinea, Fiji, Tonga, Vanuatu and other Pacific islands.

Highlights from the collection include:

- Stunning panorama of Sydney harbour taken in 1870
- The Garden Palace, Sydney, photographed in 1880, before its destruction by fire
- Views of Melbourne Cricket Club (M.C.C) and St Paul's Cathedral in 1912
- Prime Minister's Lodge, Canberra in 1927
- Street scenes of Adelaide, Brisbane and Perth at the turn of the century
- Photographic views of Tasmania in 1870
- Album depicting the arrival of the first Governor-General in Australia
- Colour paintings of New Zealand by naturalist George French Angas
- Early 20th-century photographs of Wellington, Auckland and Dunedin
- Five volumes of photographs of Papua New Guinea from 1885

To access the collection visit www.nationalarchives.gov.uk/australasia from Friday, 25 January, 2013

For more information, pictures and interview requests please contact The National Archives press office on +44 20 8392 5277 or e-mail press@nationalarchives.gov.uk

Additional background information provided:

The Colonial Office Library's photographic collection

This collection, catalogue reference CO 1069, was transferred to The National Archives in Kew, West London, in 2005, following the closure of the Colonial Office Library and was made accessible to the public following conservation work in 2008. It is made up of more than 35,000 photographs, sketches and drawings from across the British Empire and offers a unique insight into life in the colonies from the second half of the 19th century through to the 20th century.

The pictures were taken, painted and drawn in response to instructions from the 2nd Earl Granville, who as Secretary of State for the Colonies in the 1860s requested that governors arrange for the taking of photographs of 'noteworthy buildings and scenery...together with individuals peculiar to the colony'. His instructions coincided with technological developments in the new art of photography. Over the years, changes in overseas departments saw photographic items from the Foreign Office, Dominions Office and Commonwealth Relations Office find their way into the collection. The majority of photographs relating to India are held at the British Library alongside the East India Company and India Office records. Last year, images of Hong Kong and China in the 'Asia through a lens' collection attracted hundreds of thousands of online visitors. In 2011, The National Archives' 'Africa through a lens' project resulted in more than a thousand user-generated descriptions which can be used to inform future generations about the records and what they depict.

About the National Archives

The National Archives is a government department and an executive agency of the Ministry of Justice (MoJ). As the official archive of the UK government and England and Wales, we look after and make available to the public a collection of historical records dating back over 1,000 years, including records as diverse as Domesday Book and MI5 files. Our 21st-century role is to collect and secure the future of the record, both digital and physical, to preserve it for generations to come, and to make it as accessible as possible. We do this by devising technological solutions to ensure the long-term survival of public records and working to widen access to our collection. The National Archives also advises on information management across government, publishes all UK legislation, manages Crown copyright and leads the archive sector. We work to promote and improve access to public sector information and its re-use. The National Archives website URL is www.nationalarchives.gov.uk.

CODE OF ETHICS AND PROFESSIONAL STANDARDS FOR PROFESSIONAL HISTORIANS IN AUSTRALIA

1. PREAMBLE

The Code has been formulated to embrace the practice of all members of Professional Historians Associations in Australia. The Code is intended to consolidate high standards of professionalism, integrity and scholarship. It provides standards by which historians may measure the propriety of their conduct in their relationships with colleagues and the profession; their relationship with clients; and their responsibilities to the community. Adherence to the Code is a condition of membership of all Member Associations of the Australian Council of Professional Historians Associations (ACPHA).

2. GENERAL CONDUCT

- 2.1 Members are obliged to accept the standards, endorsed by the Australian Council of Professional Historians Associations, and to accept the self imposed disciplines of their profession.
- 2.2 In their professional role, members should at all times be courteous and considerate to others.
- 2.3 Members are entitled to expect that their personal choice of style, approach, evaluation of evidence and interpretation will be respected by their colleagues, and that any grounds for disagreement with their conclusions will be fairly stated.
- 2.4 Members should not publicly question the integrity or competence of their colleagues. Complaints of this kind should be directed to the Executive of their Professional Historians Association.
- 2.5 Members who make statements and recommendations, express opinions and give evidence, should do so objectively and truthfully, and on the basis of adequate research.
- 2.6 Members should take care to know of, and comply with, all legal requirements affecting their work.

3. RELATIONSHIPS WITH COLLEAGUES AND THE PROFESSION

- 3.1 Members are expected to follow scholarly practice, including the acknowledgment of the work, ideas and methods of others. ACPHA Code of Ethics and Professional Standards 2
- 3.2 Members should, whenever appropriate, assist in the work and professional development of colleagues and students.
- 3.3 Members should keep themselves informed of developments within their profession and be committed to continuing their professional development.
- 3.4 Members should avoid discrediting their profession by attempting work beyond their level of competence
- 3.5 Members should avoid placing themselves under an obligation to any person or organisation if so doing could undermine their professional integrity.
- 3.6 Members should acknowledge help from informants. They should respect an informant's request for privacy, except where compulsion of law requires disclosure.

4. RELATIONSHIPS WITH CLIENTS

- 4.1 Members should carefully plan and adhere to a firm and achievable date for the completion of a project.
- 4.2 Members should not misrepresent the requirements, findings, problems or possible consequences of a project.
- 4.3 If a conflict of interest between a member and client becomes apparent, it should immediately be disclosed *to the client*.
- 4.4 Members should seek and receive appropriate fees for their services.
- 4.5 When undertaking a commission, members should abide by the agreed fee, conditions and timing of payment, unless the contract has been re-negotiated.
- 4.6 Members should inform clients immediately, and in writing, of any unforeseen circumstances which may require renegotiation of the contract.
- 4.7 Members should not accept compensation, financial or otherwise, from more than one party for services on the same project, unless the circumstances are fully disclosed and agreed to by all interested parties.
- 4.8 Financial arrangements with clients should always be restricted to matters concerning professional fees, ie. work should not be done in exchange for services.
- 4.9 Members should advise the client when a project requires the expertise of other professional disciplines and, if possible, recommend a contact.
- 4.10 Members must not use confidential information to the advantage or disadvantage of the client, nor disclose such information except where required by law.

5 RESPONSIBILITIES TO THE COMMUNITY

- 5.1 In their professional role, members are responsible both to those employing them and to the wider community. Any conflict between the client's interests and that of the community should be immediately brought to the attention of the client and every effort should be made to resolve it. ACPHA Code of Ethics and Professional Standards 3
- 5.2 Members must not suppress, distort or misuse evidence that they consider relevant to their work.
- 5.3 Members should respect the historical resources and material available to them with a view to their conservation as well as immediate use. Members should encourage the gift, loan or copying of source material to be held in the appropriate public repository.

BREACHES TO THE CODE OF ETHICS AND PROFESSIONAL STANDARDS FOR PROFESSIONAL HISTORIANS IN AUSTRALIA

If a member is alleged to have acted unethically or unfairly, the member's PHA will decide, after making appropriate inquiries, whether action should be taken against the member. The PHA may, at its discretion, seek advice on such matters from ACPHA.

ACPHA: www.historians.org.au